



In attendance: Cathy Faber, Julie Barton, Chris Meaden, Leslie Robertson, Terri Franks, Bradey Thompson, Paul Mulloy, Jason Stroh, Jim Finkbeiner, Ele Davis, Kerry Martens, Tammy Watt, Scott Campbell, Lorraine Fafard, Lyle Bennett, Carol Hayes, Janice Woodward, Darlene Kitchen, Jaundre Van den Berg, Suzyn Li, Marianne Elder, Sheldon Nadler, Ann Calvert, Katie Pearn, Sharon Howarth

Decisions Made:

1. SOFA Meeting and High School Success Updates
 - CBE is dedicated and committed to bring community together to create conditions for students to have rich experiences in areas of interest and passion, including the fine arts; there is room to grow in expanding programs and creating new opportunities for fine arts education and CBE wants to be in the forefront of this work in light of its shift in focus to personalizing learning for students.
2. CT Centre Site Visit
 - Arrangements will be made for the next meeting, January 25, 2013, to take place at the Career and Technology Centre, Lord Shaughnessy. The meeting will include a quick tour (40 minutes) to see centres, programs and shops. The purpose is to consider the possibilities that this might present for how fine arts education might be taken up in the CBE.
 - SOFA concern was raised about a specialized centre not diminishing the programs in individual schools.
 - Cathy will invite the Alberta Education head of curriculum for fine arts to one of the next meetings (Christine Henzel).
3. Musical Instrument Inventory Update
 - It is hoped that a new person will start early in December to continue this work (schools are about 50% compliant).
4. AR 5001 Update
 - Approval of the revisions to this AR is going through the new process. Approval is anticipated by January 2013.
5. Best Practices Subcommittee Report and Discussion
 - A consultation process of various groups will begin in December
 - Overarching question: How do we best enable school councils/parent societies that have been formed to support and enrich school programming or specific programs in the school?
 - What other questions or processes might be included in our consultation?
 - How do we build involvement and engagement of the representative groups?
 - How can we best communicate with representative groups? How does communication flow?
 - How do we bring this work to a system piece (Areas? Principal system meetings? Area meetings?)?

- Suggestion: that implementation be similar to the implementation of the musical instrument inventory (bring people together to see how it is, give feedback and make adjustments).
 - AR5001 is on the agenda for the next high school principals' meeting. What might be best in communicating with middle and elementary principals?
 - Katie can provide some support about communication protocol and channels, especially beyond CBE.
 - When AR is approved, it would be nice to have Best Practices Guide ready so they go out at the same time. The AR approval could be repositioned so that timelines match. The Best Practices Guide would not be ready before March 2013. The subcommittee is to consider these things and bring suggestions for direction to the next FASC meeting.
 - Is there a way of starting to talk about the AR prior to it coming out? The subcommittee can discuss this and bring suggestions for direction to the FASC.
 - How best to communicate with and to students and parents? Katie might connect with student representatives to see what possibilities might be helpful.
 - How do we frame out questions about fees? It might be necessary to check with legal and financial experts so that everything is clear.
 - If any committee members have experience with a Best Practices Guide or pieces of such a document, please contact one of the subcommittee members.
6. Supply Chain Analysis Subcommittee Report and Discussion
- The subcommittee is looking at the prequalification of vendors in order to make things easier for teachers and be most efficient. The RFP process in CBE may have to be revisited as well.
 - Subcommittee to review AR7007 (music loan pool) and bring recommendations to the FASC.
 - A sense of urgency is needed as the new inventory person begins in order to move the inventory work forward. The idea of using system PD days to have those who have been successful with the process work with those who are struggling is being considered.
 - What is developed with music may be a template for other areas of fine arts. The subcommittee would like to hear what issues other areas of fine arts are having with purchasing and supplies.
 - Another aspect for this subcommittee to consider is to bring Facilities to a discussion about how to deal with limitations of Alberta Infrastructure. This could include having system representatives talk to other organizations that are developing fine arts facilities (e.g., Calgary Public Library, Mount Royal Conservatory, National Music Centre, etc.) with regard to partnerships for the use of such facilities.
7. Artists in Schools Subcommittee Report and Discussion
- Master Agreements
 - There are currently only two with fine arts organizations.
 - Working with legal and finance to generalize the Master Agreement so that it will work for everyone.

- Idea is that, with a Master Agreement in place, an artist would only need to complete a two-page document.
 - Can this include off-site to reduce paperwork?
 - Independent Contractor Agreement
 - There is currently no agreement for artists in schools so recommend reintroducing an old contract, Independent Contractor Agreement for now. It is lengthy but at least will protect the artists in our schools and CBE.
 - Working on a Short Contract that would work for artists in schools. This is not available at this time.
 - Can this also include off-site to reduce paperwork?
 - Independent Contractors are required to have police checks done every two years – can this be done through the school like volunteers' police checks are done? Could schools cover the cost?
 - There is a group of artists who don't fit into either of those categories, where there are lots of unknowns about their insurance etc. Legal is working on an agreement that will work for this group. This category will not be covered under AR1014 (resources).
 - If there are other situations that need to be covered by agreements or contracts, please let Julie know.
 - Communication
 - Processes, procedures and agreements/contracts to be used
 - Advertise artists and organizations that are available
 - What would work for our partners?
 - What could a network look like?
 - Could a peer review be included, or feedback of artists' work?
 - Could the new FASC website be used?
 - Beyond CBE, especially to fine arts partners
 - Some information evenings will be planned for artists
 - As various pieces of work from this subcommittee are done, can they go out through the website?
 - Legal has confirmed a facilitated process for artist (service providers) insurance at \$300 per year – news as of today – this will make a huge difference for artists shopping for insurance – very reasonable at less than \$1.00 per day.
 - Guidelines are also being developed for principals about why and how to hire an artist as well as criteria. This can be used to negotiate expectations about teaching. Please pass on any ideas to Julie.
 - In order to raise the profile of the fine arts, events can be hosted here at the Education Centre. Julie is the contact for this. Trustees can be invited to introduce. This also can bring in people from the community.
8. FASC Website Review
- More pictures, especially fine arts photos, will be added.
 - The former FATF website will be redirected to the new one so the URL will be the same.
 - Artists' rosters and networking aspects might be housed here.
 - Blog capabilities not available but could go outside for a discussion board.
 - If partners would like links to their sites, that is possible.
 - Social media is next step.
 - No one had concerns or objections to going live with this site on Monday.
 - Please give feedback, including any concerns, to Katie.



9. Long Term Expectations
- A new subcommittee was struck to focus on curriculum development and design for the fine arts, looking at Alberta Education's Framework for Student Learning and working with Alberta Education and post-secondary institutions.
 - There is a tremendous appetite to create pathways to credentialing for those students who are seeking a career in fine arts.
 - There is lots going on at jr. high for which students are not credited (e.g., jazz band).
 - Developing fine arts programs is not about students becoming professional artists but about experiencing learning as whole beings, not just from the head up. It is also about the arts helping people think differently.
 - This subcommittee will also look at teacher preparation and what a teacher of fine arts needs.
 - Curriculum Development and Design Subcommittee members: Ele Davis, Tammy Watt, Marianne Elder, Leslie Robertson, Kerry Martens
 - Sheldon offered to be an advisor to this committee.
 - A student or two on this committee would be beneficial.
 - Cathy and Julie will chair this subcommittee.
10. FATF Survey – Gaps
- Need to think about the lack of consulting specialists (teachers) for elementary schools.
 - Need to think about the lack of teachers trained in dance and the lack of programs offered in dance.
 - Need to support elementary generalist teachers to integrate arts – how can we do this?
 - Need to work with HR to recruit specialized teachers.
 - How do we support meeting the requests from students for more opportunities? This is about a different model, not just about hiring some new teachers – thinking beyond our circumstance towards a system strategy.
 - Currently, not all schools have expertise – how do we share these resources? Contact Julie directly about what networks we would have at a system level as a starting place.
 - Reluctant to strike another subcommittee. Would like people to think about these items and to discuss at next meeting.

Upcoming Meetings 1:00-3:30 pm, ILC, 2nd Floor, Education Centre:

Friday, January 25, 2013
Friday, February 22, 2013
Friday, March 22, 2013
Friday, April 19, 2013
Friday, May 24, 2013
Friday, June 21, 2013

