



In attendance: Cathy Faber, Julie Barton, Chris Meaden, Bradey Thompson, Paul Mulloy, Jim Finkbeiner, Ele Davis, Scott Campbell, Lorraine Fafard, Lyle Bennett, Carol Hayes, Janice Woodward, Tim Kitchen, Tracy Franks, Jemma Blackwell, Marianne Elder, John Anderson, Sarah Rusak, Katie Pearn

Decisions Made:

New people are free to contact any subcommittee chairs about joining a subcommittee.

1. Meeting Dates
 - The meeting date of March 22, 2013 will go ahead even though it is right before CBE's spring break. Only one person indicated they could not attend that meeting.
 - Members can send someone in their place if they are unable to attend a meeting. Continuity should be considered.
 - Meeting times will be extended by a half-hour – 1:00 – 3:30 p.m.
 - Members to let Joy know of their attendance at meetings.
2. Meeting Notes
 - There were no changes suggested to the notes from the September 28th meeting.
3. FASC Website Requirements
 - For now, the Fine Arts Task Force website (<http://www.cbefinearts.org>) will be used for this committee. The site will be rebranded for a CBE look and the content will be revised.
 - As CBE moved to SharePoint, this committee might be a good test case. The website can easily be transferred when SharePoint is ready.
 - The audience for the website is everyone. Parents, teachers and students not on this committee should be able to see the work being done. Unless something is identified as confidential, everything is public. Confidential documents will be sent by email. The website will also be for this committee to work collaboratively. Committee members will hopefully see how to connect this committee's work with their other work as well. Alberta Education is also very interested in this work and would be another audience.
 - It is hoped that there will be more use of blogging in and around this committee. Katie will check about the tools available on the website and will check its analytic capabilities.
4. Review and Ratify Terms of Reference
 - Jim has a grade 9 student in mind for the committee.
 - No changes to the Terms of Reference other than to the committee member list.

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5. Review of Documents in Package
 - All documents will be posted on the website.
 - Committee members are to read and understand the new document on personalizing learning.
 - Committee members are also asked to read the new Education Act legislation that is expected to be tabled next week:
<http://www.education.alberta.ca/departement/policy/education-act.aspx>
6. Fine Arts Task Force Survey
 - It is important to identify how we would know the gaps (e.g., dance), where they exist and how to address them. The Artists in Schools Subcommittee is to drive out an action plan and to visually represent the gaps at the next meeting.
 - Standards, expectations and database are also important items for this subcommittee to address.
7. Artists in Schools Subcommittee Report
 - This subcommittee will create an understanding of who the artists are in our schools, the role and responsibilities of the principals regarding artists in schools, invoicing guidelines for artists (with Supply Chain Services), clarifying and simplifying independent contractor agreements, resource designation and Master Agreements with artists and arts organizations.
 - This subcommittee will also address the following: an artist roster that recognizes the rigour, due diligence and assessment necessary, processes for on-the-spot opportunities, competencies necessary for artists, guidelines and regulations, content and print materials for communications and marketing for partners and artists.
 - For the next meeting, this subcommittee is to provide a document identifying the key issues, the status of each issue, the action plan to move forward on each issue and a timeline. It would also be helpful to note what is missing and what is needed.
 - Another issue that surfaced for this subcommittee to consider is opportunities for schools to work with community partners in the arts.
 - Another issue that surfaced for this subcommittee to consider is the Open Minds Campus Calgarya concept/idea for fine arts.
8. Best Practices Subcommittee Report
 - This subcommittee will consult with key individuals from representative groups in our networks to determine what has worked and why, will prepare a document to communicate those findings by March 2013 and will propose next steps to the FASC.
 - The timeline of the AR needs to inform the timeline of this subcommittee's work – this needs to be clarified.
 - Another issue that surfaced for this subcommittee is a communication plan for a Best Practice document to be communicated across the system (draft, consultation, taking out a version, Superintendents' Team approval, out to system). March is a date by which a sharing would begin.
 - The Best Practice document will try to address the 'how to' missing from the AR. It will provide more information that will create the conditions for communicating and building trust. The Best Practice document will be a companion to the AR so that it does not sit by itself.



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- As to an expectation of modelling the Best Practice document after the Noon Supervision Handbook (http://www.cbe.ab.ca/Parents/pdfs/Noon_Supervision_handbook.pdf), this subcommittee can decide what it would like to bring forward. The subcommittee sees it important to set out a best interpretation of the AR, some guidelines and some examples of how this is lived out.
9. Supply Chain Analysis Subcommittee Report
- Sandra Snow will be chairing this subcommittee.
 - Sandra did not attend the meeting so no report was presented.
 - Volunteers reported that the subcommittee did not meet.
 - Cathy will clarify Sandra's role.
 - Cathy reported that the inventory will not be completed by the end of this month and proposed an extension of the contract to the end of January 2013. This will be funded centrally. The work is about 2/3 done. If the committee agrees, Cathy will bring this to Superintendents' Team on Monday to ask for the extension to be funded. There was no objection to the extension of the contract.
 - This subcommittee will deal with the steps going forward once the inventory is done.
10. Long-term Expectations of FASC
- This committee might want to take a hard look (maybe through a subcommittee after Christmas) at what fees cover and how they are used.
 - Items 2-4 connect to the high school flexibility work.
11. High School Flexibility Measures
- Committee members are to read the High School Success Planning Template.
 - Committee members are encouraged to think about where the fine arts fits into this opportunity, especially in relation to the long-term expectations listed in the FASC Terms of Reference items 2-4.
 - Committee members are encouraged to consider how to support this work in light of the need in the near future for the Fine Arts Program of Studies to be rewritten. What specifically could be done around the fine arts piece of student success? What role can this committee play?
12. Next Meeting Items
- Review of website for next meeting – Katie
 - Don't be shy to email Joy to ask that something be added to the agenda
 - Each of the subcommittee chairs will bring a written report identifying key issues and challenges. They will be submitted ahead of time so that the FASC can respond with discussion and decisions.

